



17th March 2020

IMPORTANT INFORMATION

As you are aware corona virus has been and continues to dominate the news. First Credit Advice Limited are carefully monitoring the situation, however, we would like to update you with some of the measures already put in place to help protect our business and its staff whilst still ensuring to keep our high levels of service.

Until we are told otherwise, we aim to keep the office open and maintain business as usual. We still have full access to our office so we're currently able to provide our usual level of service.

As a business, we already have a Business Continuity Plan in place, this has recently been reviewed to take into account the new COVID-19. Due to this, we have plans in place should we have to change our working practices and /or location so that we can continue to function as a business and provide our customers with a continued high level of service.

Yours faithfully,

First Credit Advice Limited

Queens Court 9-17 Eastern Road Romford RM1 3NG
PHONE: (017) 0838 5044-45
Fax: 01708203130
WEB: www.fcal.co.uk
EMAIL: info@fcal.co.uk